

# MIOSHA Recordkeeping and Cost of Injuries

## 1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

## 2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a new certification program, effective October 1, 2007. This course is an MTI Level 1 course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses will be offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOSHA 300 log. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with their North American Industrial Classification System (NAICS). There will also be a segment devoted to identifying possible cost savings in a company's workers' compensation program.

### Agenda

*We offer a flexible  
program agenda  
to emphasize the  
health and safety  
topics you  
want most.*

- ▶ Overview of CET Services.
- ▶ Administrative Rules, Part 11.
- ▶ MIOSHA Log 300.
- ▶ Review of reporting and recording of occupational injuries.
- ▶ Questions and answers.

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Labor & Economic Growth is an equal opportunity employer/program.

# Facilitator

Doug Kimmel is Michigan's Voluntary Protection (MVPP) Specialist, with over 14 years of safety and health experience. His past positions include: Worker's Compensation Underwriter, Loss Prevention Consultant, and MIOSHA Safety Consultant.

Doug earned a B.S. (Business Management) degree from Ferris State University, is certified in Workers' Compensation Rating, and has successfully completed numerous safety and health training courses.

During his time with MIOSHA, Doug has performed hazard surveys and conducted training at both individual companies and conferences. He has been a speaker at the Michigan Safety Conference and has developed original safety-training programs, which are shared with other safety consultants in the Division.

Doug acts as Team Leader on MVPP on-site reviews, which are performed throughout Michigan. He completes reports for the Agency Director, recommending the applicant's acceptance as an MVPP company.

Presenters: Doug Kimmel Occupational Safety Consultant,  
MIOSHA-CET Division; and Tom Rico, Business Cost Specialist,  
Michigan Economic Development Corporation (MEDC)



**Doug Kimmel**  
*Occupational Safety Consultant,  
MIOSHA, CET Division*

## Program Details

DATE: January 7, 2009

LOCATION: Alpena Community College  
665 Johnson Street  
Alpena, Michigan 49707

COST: \$90 per person.  
Includes lunch and course materials.  
Certification/Maintenance Points Available

TIME: Check-in - 8:00 a.m.  
Program - 8:30 a.m. to 3:30 p.m.

DEADLINE: Register by December 24, 2008  
Please register early!

CONTACT: Jim Makowske at 989.358.7301  
or makowskj@alpenacc.edu

**COSPONSOR: Alpena Community College**

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

## How to Register

MIOSHA Recordkeeping  
and Cost of Injuries

Complete information at right  
to register by . . .

- ▶ **Phone:** 989.358.7301
- ▶ **Fax:** 989.358.7554
- ▶ **Email:** makowskj@alpenacc.edu
- ▶ **Mail:** Alpena Community College  
665 Johnson Street  
Alpena, Michigan 49707  
Attn: Jim Makowske

Name: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Number Attending: \_\_\_\_\_ @ \$90 each = \$ \_\_\_\_\_  
AMC ☐ MC ☐ Visa ☐ Credit Card #: \_\_\_\_\_  
Print Credit Card Holder's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division,  
at least two weeks in advance, to request necessary accommodations.